

The Friends of Lytham Hall

Registered Charity number: 1069442

Annual Report and Financial Statements

for the year ended 31st May 2016

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CONTENTS

Annual Report	Pages 2 – 4
Financial Statements	Pages 5 – 6
Accounting Policy	Page 7
Independent Examiners report	Page 8

FRIENDS OF LYTHAM HALL

CHAIRMAN'S REPORT FOR THE YEAR TO 31st MAY 2016

The Friends of Lytham Hall of Church Farmhouse, 23 Commonside, Ansdell, Lytham St Annes, Lancashire FY8 4EX is registered with the Charity Commission (number 1069442). It is an incorporated association constituted by Deed of Trust.

The charity is administered by a Management Committee comprising:

Chairman - Lambert Dopping-Hepenstal

Vice Chairman - Bob Smith

Secretary - Kath Smith

Treasurer - Terry Jones

Membership - Pam Beeden

Committee members

- Meg Hargreaves
- Elizabeth Guffogg
- Pamela Greenhill
- Marilyn Smith
- Marion Coupe
- Pauline Hamilton
- Sue Havenhand (co-opted)

President - David Coupe

Vice President - Jean Wilding-Walsh

Under the rules of the constitution Lambert Dopping-Hepenstal, Pauline Hamilton and Bob Smith are retiring from the committee this year. They have all offered themselves for re-election. There have been no changes to the committee and its officers. Kath Smith has continued as our Newsletter editor.

The objectives of the charity are:

1. To preserve for the benefit of the local community and the nation at large, Lytham Hall together with its works of art, furniture and contents.
2. To ensure that the Hall is used primarily as an art gallery, museum and visitor centre and to provide other amenities of a similar character for the benefit of the public.

The first part of this report covers the accounting period June 2015 to May 2016.

We again had a busy summer running a hot and cold drink stall for the four outdoor theatre events at the Hall organised by Julian Wilde. These events are well supported by adults and children and increase awareness of this historical asset on the Fylde as well as contributing over £430 to our fund raising, somewhat less than the previous year. We held two Balls during the period, a Masked Ball held in a marquee on the East Lawn of the Hall at the beginning of July 2015 and the second with a Great Gatsby theme held at the Clifton Arms Hotel in Lytham. They raised some £14,000 between them and we were fortunate to have Mercedes Benz as our principal sponsor for each event. In the autumn we again ran a Halloween "Spooktacular" aimed at introducing younger people to the Hall with a 'spooky trail' around the Hall grounds raising some £600. Leading up to Christmas the Friends decorated the Hall, holding a joint coffee morning with the Civic Society. The Evening of Christmas Cheer at the Hall continues to be popular and this year raised nearly £1,400. During the snowdrop season we run a bric-a-brac shop in the Old Kitchen, also selling bought in snowdrops. This raised over £1,000. We were back at the Hall for the Easter Bunny Hunt which, like Halloween, is designed to bring children in to appreciate the Hall. This year it raised nearly £500.

We continued to sell Christmas Cards designed for us from a competition organised by the Lytham St Annes Art Society. Our second hand bookshop was repositioned to the West Wing, close to the Tea Room, and continues to be extremely popular both as a repository for people's unwanted books and as an income for the charity, earning us nearly £100 per month.

Overall this has been another successful year raising nearly £20,000 although this was some 30% less than the previous year, partly as a result of the timings and size of the Balls and poor weather experienced at some of the events.

We have made a number of donations amounting to £1,700 during the year to purchase a Wi-Fi system to enable the Hall to host a Park Run event every Saturday, restoration tools to support the preservation of the Clifton collection and plants for the new Parterre built by the grounds volunteers. £17,000 from the 2014/15 Balls was paid across to the HTNW (Lytham Hall) account. This a joint account held by Lytham Town Trust (LTT), the owners of Lytham Hall, and Heritage Trust for the North West (HTNW) who are the leaseholders and managers of the Hall.

We have reviewed our insurance policy and increased the cover to reflect our current activities.

Our membership at the end of this period was 153 including 4 patrons.

Our quarterly newsletter continues to provide news and information about the Hall.

We continue to be represented on the Board of Lytham Town Trust by Pam Greenhill, who makes a written report from the Friends into their quarterly Board meeting.

June 2016 – September 2016

In the period since the end of May, and to be reported formally in next year's accounts, we have again run a refreshment stall at four open air theatre events in the Hall grounds and provided support to some other events.

We have created a new website - www.friendsoflythamhall.org.uk - that allows us to more rapidly update and have greater flexibility over its content. We have also subscribed to a Twitter account @LytHallFriends to speed up our communications.

Our Vice President, Jean Wilding-Walsh, sadly died in June. Jean, a former Mayor of the Fylde, was a generous supporter of Lytham Hall and the Friends organisation.

We were very disappointed to hear that the Heritage Lottery Fund had withdrawn their original £2.4M grant offered in 2009 to the Heritage Trust for the North West who manage the Hall on behalf of Lytham Town Trust. A revised application for a reduced amount of work has also been rejected. It is now more important than ever that the Friends of Lytham Hall continue with their fund raising efforts and support the efforts to preserve the Hall, its grounds and treasures for the community. /

The Friends Committee has worked hard during the year and I would like to thank them all for their support. I would also like to thank all our other volunteers and the membership for your support and I hope that you will continue with this in the coming year. We particularly need help from the membership at our fund raising events.



Chairman Dated: 30th August 2016

For and on behalf of the Management Committee.

The Friends of Lytham Hall
Receipts and Payments Account
 General Purposes Fund
 For the year ended 31st May 2016

	2016	2015
RECEIPTS		
Donations (Note 1)	110	4
Membership fees	2175	2047
Legacy	2000	1035
Proceeds from fund raising events (Note 2)	54011	34444
Bank Interest - Lloyds TSB Current Account	0	0
Bank Interest - COIF Charity Deposit Fund	132	49
	<u>58428</u>	<u>37579</u>
PAYMENTS		
Costs of fund raising events (Note 2)	34529	3941
Postage and stationery	223	317
Hire of Premises	0	0
Payment to Lytham Town Trust	0	10000
Donations to Heritage Trust Northwest	17000	0
Miscellaneous (Note 4)	2326	1689
Licences and Lottery registration (Note 3)	0	20
Audit	0	0
	<u>54078</u>	<u>15967</u>
NET RECEIPTS FOR THE YEAR	4350	21612
Cash and bank balances at 1 June 2015	<u>42941</u>	<u>21329</u>
Cash and bank balances at 31 May 2016	<u>47291</u>	<u>42941</u>

Statement of Assets and Liabilities

CURRENT ASSETS

Bank and cash balances:		
Bank current account	11851	20584
Deposit Fund account	35440	22307
Cash in hand	0	50
	<u>47291</u>	<u>42941</u>

For and on behalf of the management
 Committee



Lambert Dopping-Hepenstal
 Chairman

THE FRIENDS OF LYTHAM HALL

Notes to the Accounts

For the year ended 31st May 2016

Note 1 - Membership Donations

Note 2 - Fund Raising Events

		Costs	Profit
Theatre Productions	710	278	432
Evening of Xmas Cheer	3683	2,298	1,385
Xmas Card Sales	117	0	117
Halloween	766	140	626
Snowdrop Walks	1697	661	1,036
Easter Bunny Hunt	480	0	480
Book Shop Takings	1168	0	1,168
Ball 2016	15064	7,895	7,169
Ball 2015	29942	23,257	6685
Peter Antony Evenings	384	0	384
	<u>54,011</u>	<u>34,529</u>	<u>19482</u>

Note 3 - Licences and Lottery registration

0

Note 4 - Miscellaneous payments

Payment for preservation Equipment	832
Payment for WIFI Installation	350
Payment for plants for the Gardens	582
Return of subscription made in error	60
Payment to Guy Penn re Public Liability Insurance	304
Payment to EVO re website	48
Payment to JCC re Examination Fee	150
	<u>2326</u>

Accounting Policies for The Friends of Lytham Hall.

(Charity Commission number 1069442.)

The financial statements of the Charity have been prepared in accordance with good accountancy practice using the R & P basis.

Funds.

General funds represent the funds of the charity that are not subject to any special restrictions regarding their use and are available for application to the general purposes of the charity. These include funds designated for a particular purpose by the charity.

The accounts include monetary transactions, assets and liabilities for which the charity can be held responsible.

Subject to the above, receipts and payments include income as received and expenditure when irrevocably paid.

Statement of Assets and Liabilities.

The following assets are recognized but not necessarily valued in the Statement of Assets and Liabilities:

Investments held beneficially by the charity.

The following assets are recognized and a monetary value given as part of the description in the Statement of Assets and Liabilities:

Amounts owing from the Inland Revenue in respect of Gift Aid Relief where a formal claim has been made.

Legacies where formal notification of entitlement and amount has been received by 31st May each year.

Closing bank balances as shown in the receipts and payment account.

The following liabilities are recognized in the Statement of Assets and Liabilities:

Creditors for goods or services where the supply has been received and invoiced by 31st May each year.

Independent Examiner's Report.

Independent Examiner's Report to the Trustees of The Friends of Lytham Hall (C.C. No. 1069442).

I report on the accounts of the charity for the year ended 31st. May 2016, which are set out on pages 5 to 6.

Respective responsibilities of the trustees and examiner.

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to :

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commissioner under section 145 (5) (b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report.

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement.

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the 2011 Act; and to prepared accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Alex A Clements

21st September 2016

Fellow of the Association of Charity Independent Examiners.

Rev'd. A. A. Clements MA, ACIB, FCIE.

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