

Amendments to the Constitution of The Friends of Lytham Hall

Registered Charity Number 1069442

Objects and Powers

2.1.1 Heritage Trust for the North West (HTNW) added as a body to work with as they now hold a long term lease on the Hall.

2.1.2 HTNW added as above and “parkland” also added to clarify that the reference to Lytham Hall both comprises the buildings and the surrounding parkland.

Membership

3.9 Membership annual subscription payment date amended from the 1st of June to annually on the date of joining to give greater flexibility for membership recruitment.

Executive Committee

4.1 The maximum number of committee members increased from 10 to 15.

4.9.1 Charities Act reference updated from 1992 to 2011.

Honorary Officers

5.2 Added that honorary officers can hold the same honorary office beyond a continuous period of six years “in exceptional circumstances” to reflect the difficulty of finding members with sufficient time to devote to a small charity.

5.3 Added “independent examiners” as an alternative to auditors “as required by the reporting requirements of the Charity Commission” to reflect that the income of the charity has not been triggering the income levels for a full audit.

Meetings of the Friends

6.1 Clarifying that the General Meeting of the Friends will be held annually and adding that the meeting maybe held as either at a physical location or virtually using a web based provision.

Nominations of Committee Members

7.2 Reducing the number of full members required to support a nomination for a committee member from 15 to 2.

Rules of Procedure at all Meetings

8.1 Split this section into two parts to separately address the quorum required for a meeting of the Friends and of the Committee to remove an ambiguity. For a General Meeting of the Friends, a quorum is not less than 10 full members. For a meeting of the Committee, a quorum is one third of the committee membership.

8.3 Remove “Minute books” and replace with “Minutes” to reflect that the minutes are now stored as computer files.

Finance

9.3 Added “examiner” as for 5.3.

9.5 Added the provision for using “on line payments” in addition to cheques.

9.6 Updated the applicable version of the Charities Act from 1992 to 2011.

Notices

14.1 Added the provision to send notices by “email”.