



Lytham Hall Archives Team

Wednesday 17th May 2023

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Definitions

- Archive – a collection of historical documents providing information about a place, institution or group of people
- Collection – the holdings of an institution such as paintings, furniture, photography, film or works on paper
- Mission statement – to preserve Lytham Hall in perpetuity for the benefit of the local community and visitors to the Fylde Coast as an 18th Century house, museum and art gallery

Aims

- Maintain LH Museum's status by ensuring the collection is properly catalogued, managed and maintained in line with standards (Spectrum), legislation and policy
- Support further research and reading by becoming a centre of knowledge and up to date information
- Encourage public engagement as they will eventually be able to access the suite on a pre-arranged basis
- Long term plan to put our collection online (via the Lytham Hall website)

Who are we



- Currently 7 of us in total but are looking to expand on that
- All amateurs who love the hall and history
- Been together now about 18 months
- Meet once a week, now normally a Thursday

A bit of background

- Inheritance from GRE, including some paper catalogues
- More accumulated later by various means
- Detailed Excel records of paintings and furniture produced in 2016/17 - not kept up to date
- Dennis established readily searchable Approach databases for estate papers, paintings, furniture, etc. in 2016/17 – not used until current audit

Where is the LH Archives

- Most of the documentation was in the cellars for many years
- Needed re-housing for preservation purposes
- New Archive suite located on the top floor in December 2020
- Recently fully kitted out with new computers, software, scanner and printer

Thank you FoLH

Photos of the Archive suite



Lytham Hall Collection

- Clifton Estate Papers and books
- Artefacts
- Paintings, Lighting and Furniture
- Clifton Estate Maps
- Architectural plans
- Photographs – originals and digital copies
- GRE Papers – historical reference

Clifton Estate Papers and Books

- Range in date from mid 1600 up to 1950s
- Includes:
 - Estate Account Books
 - Valuations and Inventories of Lytham Hall and Kildalton
 - Letters and general correspondence
 - Certificates –birth, death, marriage, divorce
 - Deeds and Tithes

Date	Item	Quantity	Price
1890 January	L Pd		
1	35 Eggs	10	3 6
4	22 Eggs	1	2 2 1/2
17	11 Eggs		1
18	24 Eggs		2
23	12 Eggs		1
25	12 Eggs		1
Total			10 8 1/2

Egg book extract

Item one studded wth 100
 Item one feather bed and one bolster wth 10
 3 stone and 12 pound
 Item 8 blanket one stool and a green covering
 Item one pair of bedstoves
 Item one rose stool
 Item one rickard three chairs one little
 board one buffet stool wth 2 window curtin
 Item one bed furnished fyre trimmings one carpet
 two cloth quillions and all the goods in the
 closet laymed by Mr Clifton and not payed
 In the little matted chamber
 Item one feather bed and two bolsters
 wth 5 stone 13 1/2 pound
 Item one feather bed and a pillow wth 5
 stone and 11 pound
 Item one blanket one floor bed and a

1634 inventory extract

Book No. 36 Page 11

Certificate of Marriage.

Marriage solemnized at the Oratory, Brompton, in the District of Kensington, in the County of London.

No.	When Solemnized	Name and Surname	Age	Condition	Rank or Profession	Signature of the Clerk of Marriage	Parish or Place and Division	Name in Parish or Division of London
22	1407	John Talbot Clifton	38 Years	Bachelor	Independent Means	de Vere Hotel Kensington	Thomas Henry Clifton	St. P.
		Violet Mary Beauclerk	23 Years	Spinster		35 Albert Court Kensington	William Kelchop Beauclerk	Diplomat

Married in the Church of the Oratory according to the Rites and Ceremonies of the Catholic Church by Canon Brandon and the Oratory by J. Talbot Clifton In the presence of us. Florence Beauclerk Charles last Clifton Violet Mary Beauclerk

I Certify the above to be a true Copy of the Entry in the Register Book of Marriages. And I further Certify that the said Register is lawfully in my custody.

Witness my hand this 2nd day of February 1907

L. No. 11

Violet and JT Clifton marriage certificate

Clifton Estate papers (cont)

- Invoices, bills, receipts, old bank stubs
- Auction catalogues
- Correspondence regarding court cases e.g. Clifton vs Palumbo
- Brochures of sale
- Correspondence re. building and expansion of Lytham
- The list is endless – over 1500 “bundles of” documents
- Lytham Heritage Group and Lancashire Archives hold Clifton documents too

Clifton Estate Papers (cont)

- Listed previously in an Approach database
- Been carrying out an audit of what we have against the current database
- All documents labelled and re-housed in acid-free boxes and envelopes
- Tidied and stored on new shelving in the Archives room

Photos of newly housed Clifton papers



Artefacts

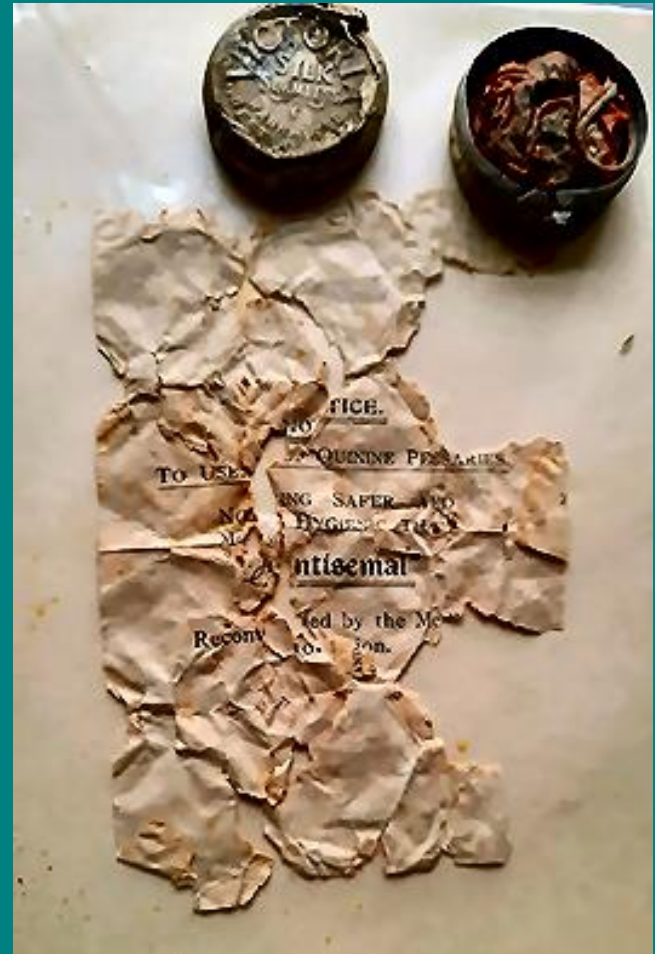
- Personal belongings of the Cliftons including :
 - Personal Journals and Notebooks
 - Calling cards
 - Menus and Invitations
 - Books by Violet and Harry
 - Comb, makeup bags and glass case

Artefacts (cont)

- Powder flask belonging to J T Clifton (Colonel)
- Recent finds such as bedspread belonging to Easter Daffodil, the wallpaper found in the attic and a Tartan suit



Whom did this belong to?



Paintings, Lighting and Furniture

- Clifton pieces which include:
 - Portraits of Cliftons from 17th Century
 - Other paintings acquired by the Cliftons
 - Furniture purchased by Cliftons, including those from Gillows
 - Lighting purchased by the Cliftons
- Most of these pieces were obtained as part of the acquisition of the Hall

Photos of Furniture and Lighting



Paintings and Furniture (cont)

- Others subsequently purchased by HTNW, FoLH and Peter and Paul personally



- Most recent is of John, 16th Earl of Shrewsbury



Clifton Estate Maps

- Current listing shows 215 maps
- Earliest is circa 1800 Map of Lytham
- Mostly OS maps covering areas such as
 - The Mount, Lytham Hall
 - Lytham Creek/Dock
- Others of Lytham Shipyard, Lytham Sea front and many others

Map – Lytham 1851



Architectural plans

- Over 4000 plans dating from 1877 to 1932
- Appear to be “planning” documents showing:
 - Description of Property
 - Owner
 - Architect
 - Date of approval by Messrs Fair & Son
- Cover Lytham, St Annes, Ansdell, Fairhaven, Blackpool, Kirkham, Knott End

Architectural plans

- Planning for properties to include:
 - Detached Houses
 - Motor Houses
 - Changes to Golf Clubs e.g. new club house
 - Stables, Piggeries and Shippons (Cattle sheds)
 - Wash Houses and WCs
 - Schools
 - New Electric Theatre, St. Annes, 1912
 - Shop alterations

Photos



Digital Archive

- Digital Archive to be a great source of reference material and include:
 - Photographs
 - Talks and Newsletters
 - Clifton family tree
 - Extracts of published Articles and Books
 - Chronologies
 - Results of previous research
- Very much in its infancy – needs further work

Relationship: Henry Talbot de Vere Clifton to Charles II King of England

Charles II King of England is the 6th great grandfather of Henry Talbot de Vere Clifton

6th great grandfather



Charles II King of England
b: 29 May 1630
Saint James Palace, London, En
d: 06 Feb 1685
Palace of Whitehall, Westminster,



Eleanor Nell Gwynne - Mistress
b: 02 Feb 1650
Westminster, Middlesex
d: 14 Nov 1687
Westminster, Middlesex

5th great grandfather



Charles Beauclerk, 1st Duke of
b: 08 May 1670
Grafschaft, Middlesex, England
d: 11 May 1726
Bath, Grafschaft Somerset, Regio

4th great grandfather



Admiral Vere B Hanworth
b: 14 Jul 1699
d: 21 Oct 1781
London

3rd great grandfather



Aubrey Beauclerk 5th D Albans
b: 03 Jun 1740
Hanworth, Middlesex
d: 09 Feb 1802
Mansfield, London, England

2nd great grandfather



William Beauclerk 8th Duke R.N
b: 18 Dec 1766
, Lincolnshire, , England
d: 17 Jul 1825
London, Middlesex, , England

Great grandfather



Capt Lord F Beauclerk RN
b: 28 Jun 1808
Redbourn, Scotland
d: 17 Nov 1865
Weymouth, Dorset

Maternal grandfather



William Nelthorpe Beauclerk
b: 07 Apr 1849
Louth, Lincolnshire
d: 05 Mar 1904
Lima, Peru

Mother



Violet Mary Beauclerk
b: 02 Nov 1883
Rome, Lazio, Italy
d: 20 Nov 1961
Hospital, Lytham, Lancashire, En

Self



Henry Talbot de Vere Clifton
b: 16 Dec 1907
37 Beaumont Street, London, En
d: 26 Nov 1979
Royal Sussex County Hospital, Br

Family Tree

One of many ways of showing extracts from the records.

Maybe should hang besides Nell Gwynne's portrait in the Boudoir.

Digital Archive - Photographs

- Photographs come from many sources:
 - Originals in the Clifton collection
 - Country Life – visit in 1960s
 - Various news cuttings
 - Lancashire archives
 - Lytham Heritage Group
 - More recent ones from e.g. Phil Downie
 - Internet
- All photos to be searchable via File Explorer
Needs addition of Title (not just file name)

File Properties – for a single file

IMG_5728a.JPG

Paint Shop Pro Image



Date taken:	Specify date taken
Tags:	Add a tag
Rating:	☆☆☆☆☆
Dimensions:	1610 x 1657
Size:	992 KB
Title:	Madeline Diana Clifton (née Agnew)
Authors:	Add an author
Comments:	Born 22nd Aug 1847, Died 19th Oct. 1907,...
Availability:	Available offline
Camera maker:	Canon
Camera model:	Hugh Clifton

Currently, add data here.

Remember to Save!

Date taken often not available.

Place year, if known, in Tags.

Author may need to show
copyright owner.

Title shows as Caption in Picasa.

Comments will hold lengthy text.

Camera model here used to
indicate Source.

(Canon was the camera used to
copy the photo print)

Collection Management - Spectrum

- Spectrum is policy based and is the UK collection management standard that is used around the world
- Gives tried and tested advice on activities needed to manage collections such as
 - Acquisition and accessioning
 - Cataloguing
 - Loans in/Loans out
- There are 21 activities in total

Modes Software

- Most popular collections software in museums in UK
- Spectrum compliant
- LH Purchased software in September 2022
- One user license currently, resides on one of the computers in the Archive suite
- Can provide web interface via LH website

Extract of Modes

Modes Complete - [Application: Object records. File: BOOKS]

File Edit Select Navigate View Grid Output Window Options Help

Index Identity number Key CB01

Grid layout Inventory Options Row height 75

Object number	No of objects	Object name	Brief description	Title	Image	Current location	Date recorded	Recorder
CB01	1	book	Accounts book street works - cost of infrastructure (roads, drainage, sewerage etc) from 1894 to 1902	Streetworks 1894-1902		Archives Room Top floor Lytham Hall. Room 1, Rack 1, Shelf 2	10.11.2021	
CB02	1	book	Accounts book for home -	Home Accounts Book 1893-1894		Archives Room Top floor Lytham Hall. Room 1, Rack 1, Shelf 2	10.11.2021	
CB03		book	Accounts book for home -	Accounts Book 1892-1894		Archives Room Top floor Lytham Hall. Room 1, Rack 1, Shelf 2	10.11.2021	
CB04		book	Inventory, Lytham Hall, 1940	Inventory, Lytham Hall, 1940		Archives Room Top floor Lytham Hall. Room 1, Rack 1, Shelf 2	10.11.2021	
CB05		book	Inventory, Lytham Hall Silver	Inventory, Lytham Hall Silver		Archives Room Top floor Lytham Hall. Room 1, Rack 1, Shelf 2	10.11.2021	
CB06		book	Schedule of Family Documents, 1935, Mr Clifton's Estate	Schedule of Family Documents, 1935, Mr Clifton's Estate		Archives Room Top floor Lytham Hall. Room 1, Rack 1, Shelf 2	10.11.2021	
CB07		book	Charges Book, 1929, Henry Talbot de Vere Clifton	Charges Book, 1929, Henry Talbot de Vere Clifton		Archives Room Top floor Lytham Hall	10.11.2021	
CB08		book	Charges Book, 1929, Henry Talbot de Vere Clifton	Ground Rent Ledger, 1957/58, Guardian Assurance Group		Archives Room Top floor Lytham Hall. Room 1, Rack 1, Shelf 2	10.11.2021	
CB09		book	Lytham Hall Inventory 1928	Lytham Hall Inventory 1928		Archives Room Top floor Lytham Hall. Room 1, Rack 1, Shelf 2	10.11.2021	

Record 1 of 12 12 records

ASXXCTD +1.52% 15:16 09/05/2023

Next Steps

- All audited data listed in Approach databases to be imported into Modes
- Itemise the Clifton papers further
- Scan as many plans, documents, maps as possible
- Document the locations of the paintings and furniture
- Complete the cataloguing of the digital archive
- Continue to build on current collection ensuring all acquisitions are managed in line with the processes and procedures
- Continue to add to the wealth of reference material available

Next Steps

- Preservation and conservation of the collection
 - Historic houses webinars
 - Cleaning team looking after furniture
 - Carry out regular checks on humidity, lights, bugs
 - All documents and artefacts to be stored in acid free boxes where possible
 - Maps to be wrapped in specialist bags
 - Remove staples, paper clips etc from documents

Thank You

- Thank you for your continued support
- If you have any further enquiries,
please email us at
 - lharchives@htnw.co.uk